

Chapter 67

- Emergency Procedures—All staff shall be able to implement the accident, fire safety & emergency procedures.
- Documentation—Training records and staff schedules shall be on file which includes documentation of training received by program staff, including certified & non-certified staff and nurse delegations.
- RN Delegations:
 - ◊ Newly hired RN shall document a review to ensure all program staff are appropriately trained and competent in all tasks that are assigned or delegated.
 - ◊ Within 30 days, all program staff shall receive training by the program RN.
 - ◊ Within 30 days, non-certified staff shall receive training on the provision of ADLs and IADLs.
 - ◊ Within 30 days, certified and non-certified staff receive training regarding service plan tasks in accordance with medical and nursing directives and acuity of tenants.
- Dependent Adult Abuse as required in 235B.16 (within 6 months of initial employment and every 3 years thereafter).

Chapter 69

- All staff and contractors who are responsible for food prep or service shall have orientation on sanitation and safe food handling prior to handling food and shall have annual in-service on food protection.
- All staff shall receive training appropriate to assigned tasks and target population.
- New program managers must complete an AL management class within 6 months of hire.
- New Delegating RNs must complete AL Manager or AL Nursing Class within 6 months.
 - ◊ Only 1 delegating RN is required to complete the class. If multiple delegating RNs are on staff, the 1 delegating RN will train the others.
- Dementia Specific:
 - ◊ 8 hours of hands on, web-based, classroom and/or case study education within 30 days of hire. *See Chapter 69 for specific content.
 - ◊ All staff (except contractors that have no contact with tenants) shall receive at least 2 hours continuing education annually on dementia.
 - ◊ Direct care staff must have at least 8 hours of dementia continuing education annually (instruction format same as above).
 - ◊ Staff providing proof of education within the past 12 months are not required to complete training on hire.

OSHA Blood Borne Pathogens

- Each staff member with occupational exposure must receive blood borne pathogen training:
 - ◊ At the time of initial assignment.
 - ◊ At least annually thereafter (within one year of previous training).
 - ◊ New training when modification of tasks or procedures, which can be limited to training on specific tasks.

Resources:

Iowa Administrative Code, [235B.16](#) (Retrieved March 8, 2023).

Iowa Administrative Rules, [481-67](#) and [481-69](#) (Retrieved March 8, 2023)

OSHA Bloodborne Pathogen Standards [1910.1030](#)