

# Intro to DON Virtual Seminar

January 18-20, 2022

Virtual, Live-Streaming Online Format

This event is scheduled in a virtual, live-streaming webinar format. To meet the regulatory and education requirements, participants must stay for the entire event to receive credit. Sign-in and sign-out times, as well as attentiveness, will be verified before credit is issued. Contact [Amy Huisman](#) for details or questions.

## OVERVIEW

Nursing homes throughout the nation must employ a Director of Nursing (DON) as a part of Federal and State regulations. When a new DON is hired, particularly one with little to no experience as a DON, the tasks of the position may be difficult to teach with the short time (if any) that DONs are given in orientation. This may be particularly burdensome when combining the day-to-day duties and problem-solving strategies that encompass the DON position.

LeadingAge Iowa is pleased to present an **Intro to DON Virtual Seminar** for newly hired DONs or those with experience that would like a refresher. Topics will include an introduction to the regulatory guidelines surrounding the DON; an overview of administrative responsibilities such as the quality measures, CMS 5-star reports, PBJ reporting; insurances including Medicare, HMOs, and Medicaid; the survey process and the DON's responsibilities; human services and much, much more! Be sure to watch our educational topics as we plan for a Regulatory Seminar later in 2022, in addition to this Intro seminar.

In addition to planned discussions, opportunities will be provided to network among others in the seminar and the ability to ask any questions during our live virtual training.

The **Intro to DON Virtual Seminar** is held from 1–4:15 p.m. for three afternoons. The Seminar will be held 100% virtually to allow the DON the ability to remain in the building throughout the day, as this is often crucial. The **Intro to DON Virtual Seminar** will also be recorded and available to participants on-demand until the end of February for those who may need to step away for a short time.

## PROGRAM AGENDA

**Tuesday, January 18, 2022**, 1–4:15 p.m. includes a regulatory introduction including the federal and state guidelines that regulate the DON position and the nursing department; an overview of administrative responsibilities for long-term care including quality assurance, quality measures, 5-star reports and PBJ reporting; an overview of Medicare, HMOs, and Medicaid including Case Mix Index and PDP; and an introduction to the MDS process.

**Wednesday, January 19, 2022**, 1–4:15 p.m. includes human resources such as hiring, pre-employment requirements, terminations, disciplinary action, anti-discrimination, and leave of absences; discussion on best practices with customer service to staff, residents and their families; staff-development, growth, and leadership; and determining staff competencies and developing an effective in-service program.

**Thursday, January 20, 2022**, 1–4:15 p.m. includes practices for admitting residents including a pre-admission record review, PASRR requirements, and admission assessments and care planning; the survey process and DON responsibilities; and establishing great critical thinking skills to enforce critical programs in your building including falls, skins, and assessment and interventions.

*\*\*A 15-minute break will be scheduled during each afternoon session.*

## OBJECTIVES

- Identify federal and state regulatory oversight and enforcement.
- Review how the MDS, 5-star reports, staffing and much more factor into reimbursement and public appearance.
- Discuss basic human resource topics pertaining to the DON position and nursing department.
- Role-play an on-site regulatory mock survey and understand the responsibilities of the DON during this type of survey.
- Develop critical thinking strategies to implement effective prevention programs in the building including fall and wound prevention.

## **FACULTY**

### **Kellie Van Ree, Director of Clinical Services, LeadingAge Iowa, Urbandale**

Kellie Van Ree is the director of clinical services for LeadingAge Iowa. She has more than 20 years' experience in the health care industry. In addition to a Registered Nurse license, Kellie also holds an active Nursing Home Administrator's license. Kellie has served in many capacities in the long-term care field including Director of Nursing, Corporate Consultant, and most recently Administrator. Kellie has also served as a health facilities surveyor for a short time.

## **TARGET AUDIENCE**

Directors of nursing, assistant directors of nursing, unit managers, charge nurses, and other nurse leaders. Appropriate for SNF and NF organizations.

## **CONTINUING EDUCATION CREDIT**

Iowa Board of Nursing Provider #67: 3 contact hours for each session. Providership regulations do not allow for partial credit to be given for any portion of this program. You must attend the entire program to receive credit. Retain certificate for four years.

Nursing Home Administrators: 3 contact hours for each session. This program is intended to meet the criteria established by the Iowa Board of Examiners for Nursing Home Administrators. You must attend the entire program to receive credit. No partial credit allowed. If audited, you will be asked to provide your certificate of attendance and program material. Retain certificate for four years.

For other long-term support and service provider professional not listed above: Most licensure boards, credentialing agencies and professional organizations have processes that allow individuals to earn a certain number of CEUs for non-preapproved programs and/or to accommodate self-submission for approval of continuing education hours after the event takes place with proper documentation from the program sponsors. Most also require information objectives, date/time of presentation, agendas, faculty bios and number of hours earned. If you require information for this purpose, please contact Amy Huisman in advance for assistance.

## **REGISTRATION & OTHER INFORMATION**

Register at [www.LeadinAgeIowa.org](http://www.LeadinAgeIowa.org).

<b>LeadingAge Iowa Provider Member</b>	
Individual Rate	\$195
Group Rate for 2 People from the Same Campus**	\$300
<b>Prospective Provider Rate</b>	
Individual Rate	\$345

\*\*This registration type allows for up to 2 people from the same campus to register for one flat fee! To register at this rate, you will need to select the Group Rate on the online registration form and include the names and other demographic information requested.

Registration fees include full seminar participation, electronic handouts and CE credit for the individual registered. Recordings of the sessions will be available for one month after the seminar. A registration link belongs to one individual to access the event. Link sharing and registration splitting is not allowed.

### **Cancellation/Refund Policy**

Substitutions are welcome any time before January 17, 2022. Substitution requests must be emailed to Amy Huisman ([ahuisman@LeadingAgeIowa.org](mailto:ahuisman@LeadingAgeIowa.org)). Session recordings will be available for viewing on-demand in the month of February. Therefore, no cancellations will be approved or refunds issued.

### **Split/Share Policy**

Splitting or sharing a registration is not permitted. Registrations are to be used by the same person for the entire event even if the person is able to attend only part of the program or conference. Only one user login can be used to sign on to a device at one time (laptops or desktop computers strongly recommended).

### **Virtual Programs Code of Conduct**

The world of virtual learning is changing how we interact with each other – and our goal is to create a positive, safe and welcoming environment for all program participants. All are expected to abide by our Virtual Programs Code of Conduct. Go to [www.LeadinAgeIowa.org/VPCodeofConduct](http://www.LeadinAgeIowa.org/VPCodeofConduct) to view the LAI Virtual Programs Code of Conduct.

### **Sharing Contact information**

The Intro to DON Seminar is a virtual education and networking event. Participants' contact information may be shared with other registrants and will be visible when using the virtual platform. During conference registration, individuals will have the ability to opt out of sharing their email address with external audiences.

### **Handouts**

All handouts will be available electronically.

### **Platform Requirements**

For best results, access the Intro to DON Seminar virtual platform with a laptop or desktop computer (not with mobile devices) using either Chrome or Firefox browser. Internet Explorer and Safari browsers are not recommended/supported.

### **Photographs, Video & Intellectual Property**

Registration and attendance at, or participation in, LeadingAge Iowa virtual meetings and other activities constitutes an agreement by the participant for LeadingAge Iowa to use and distribute (both now and in the future) the participant's image, voice or text in photographs, videotapes, electronic reproductions and audiotapes of such events/activities. No personal video or audio recordings are allowed. Presentations, images and text chats are the intellectual property of the speaker, and participants are not permitted to record them or share the images or text chats for personal or business use.

## ***UPCOMING EDUCATION***

December 15

Nurse Leadership Virtual Symposium



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